

# **The Historical Dance Society (HDS)**

## **Health and Safety Policy**

### **Introduction**

The Historical Dance Society (HDS) recognises that the health and safety of its members, participants and those for whom it provides services is of paramount importance. It will endeavour to conduct its work in such a way as to safeguard, as far as is reasonably practicable, their health and safety.

HDS expects its members, teachers and participants to cooperate to ensure their own health and safety and that of others whilst attending any events, to read the information given prior to the event to assist in the health and safety of the event and to take note of the contact details of the appropriate individual should there be any health and safety concerns.

HDS will not tolerate any unlawful act by its members, teachers or participants. If anyone is considered to have transgressed this policy, they may be removed as a member or denied access to an event (if they are a participant) and other authorities may become involved.

### **Risk assessments**

Sufficient risk assessments will be undertaken for all events organised by HDS including:

- The distribution of information prior to an event to assist in the management of health and safety,
- The primary contact details during the event for any health and safety concerns and the event first aiders
- Any additional venue policies and procedures over that of HDS.

These include both online and face to face events:

- workshops
- summer school
- conference
- Any other organised HDS event.

Any recognised risks will be suitably recorded within the risk assessment and acted upon.

### **Review**

The policy will be kept under review by the trustees and reviewed annually. It may be changed or cancelled by them after due consideration at a committee meeting.